



## Data Protection / Social Media Policy

**Adopted:** at AGM dated 15<sup>th</sup> November 2021

**Signed:** J. Mc Nulty, Chairman  
P. Wright, Secretary

Bluestack Ramblers Walking Club is committed to protecting your privacy & security in accordance with current GDPR Requirements. Please read carefully so that you are aware of the steps we take to protect your privacy, what information we collect and how we use it.

### What data we will collect

Members - When becoming a member of Bluestack Ramblers Walking Club, the following data will be collected:

- Title, name, address, email address and telephone number, date of birth, medical conditions, details of next of kin
- Family members connected to your membership
- Current membership of other walking club(s)
- Records of your interactions with us such as telephone conversations, emails and other correspondence and your instructions to us
- Records of your attendance at any walks/events hosted by us
- Records of incidents

### Why we will collect it

We process personal information in pursuit of our legitimate interests to:

- Collect and process your data for the purposes of registering you as a member of Bluestack Ramblers Walking Club and administering your involvement in the club.
- Record and maintain accurate training records, awards and skills.
- Monitor participation in walks/club events



- Respond to and communicate with members regarding questions, comments, support needs or complaints in relation to our membership services.

## **How long we will keep it**

We will keep your personal information for as long as necessary to provide you with services and in line with our legitimate interests outlined above. Unless you ask us not to, we will review and possibly delete your personal information up to three years after your membership ceases.

## **Your rights in relation to your personal information are:**

- You have a right to request access to the personal information that we hold about you by making a “subject access request”;
- If you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information
- You have a right to request that we restrict the processing of your personal information for specific purposes; and
- If you wish us to delete your personal information, you may request that we do so.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to our using your personal information for the above purposes. If you wish to object to any of the above processing, you must notify the club secretary in writing. If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

## **Sharing your data**

When you become a member of or renew your membership with Bluestack Ramblers Walking Club you will automatically be registered as a member of Mountaineering Ireland. We will provide Mountaineering Ireland with your personal data which they will use to enable access to an online portal for you ([www.mountaineering.ie](http://www.mountaineering.ie) - Login). This will enable you to sign into and update your Mountaineering Ireland details (which, among other things, allows you to update your details and enter a digital log of climbs/walks and avail of discounts on the online shop). It is vital, therefore, that a valid email address is given, so that you can ensure that your data is correct and so that you can set your own privacy settings.

If you have any questions about the continuing privacy of your personal data when it is shared with Mountaineering Ireland, please contact [dataprotection@mountaineering.ie](mailto:dataprotection@mountaineering.ie)



We will not otherwise transfer your data to any other third parties without obtaining your consent and, where possible, will anonymise your data before sharing.

## **How we protect your personal information**

Your personal information will be stored by the Club Secretary and will only be accessible by Club Committee Members for the purposes set out above.

## **Complaints**

If you have any concerns or complaints in relation to how Bluestack Ramblers Walking Club collects and/or processes your personal data, you should contact the Club Secretary in writing detailing your concern or complaint.

If you are dissatisfied with how your concern/complaint is dealt with by Bluestack Ramblers Walking Club, you have the right to report your concern/complaint to the Data Protection Commissioner at [info@dataprotection.ie](mailto:info@dataprotection.ie).

## **Social Media**

The Bluestack Ramblers Walking Club Committee shall from time to time approve/review which social media platforms it shall use or cease to use.

Approved social media platforms will only be used for the purposes of

- Promoting the objectives of the Club
- Informing members of club activities.
- Posting members photographs of walks/events.
- Promoting Club events.
- Attracting new Members.

All Members content in relation to club activities for posting on social media platforms must be forwarded to the Secretary, PRO or Social Media/Communications Officer for posting

Members who wish to post content in relation to other activities not directly related to the Club must first get the approval of the Chairman, Secretary or Social Media/Communications Officer and if approved must state clearly that "This is not a Bluestack Ramblers Walking Club Event".